

January 12, 2024

Dear Parents,

Information and applications are all posted online at www.trinluthschool.org starting January 18th. **Our application process will begin on Monday, January 29th.**

Our application process has several important steps:

- **Application:** Complete and print the enrollment application and **bring it to the school on January 29th**, along with a **photocopy of your child's birth certificate and the nonrefundable registration deposit of \$150.** The balance of the registration fee will be due in August. **If either of these items is not turned in with the application, your child will not be placed in a class until we receive them.** Please fill out the application in its entirety! If your child has an established IEP or is in an early intervention program, you will need to submit the paperwork with their application.
- **New Parent Interview:** Within approximately two weeks of submitting your paperwork (counting from the 29th), we will contact you **via email** regarding the status of your application. Trinity will then give you the opportunity to sign up for a parent interview.
- **Enrollment Notification:** Based on this application process, you will then receive a letter via email notifying you of your child's enrollment status.
- **Readiness Round-up:** This evening will take place in April. It will be a time for teachers to observe your child in a social/school setting. Trinity reserves the right to rescind the offer to join our early childhood program if, after following several steps (i.e. observation shows concerns, parent(s) meeting with the Early Childhood Director and more assessments), it is determined that Trinity may not be the best fit for your child.

I always encourage parents to turn in their applications as close to the start of enrollment (Monday, January 29th) as possible, as our classes fill quickly. We follow an order of preference when filling out the different program options. It is as follows: those with children already enrolled at Trinity Lutheran School and siblings of the children presently registered, members of Trinity Lutheran Church, members of another LCMS church, families with no current church membership, and members of another congregation.

A reminder that children need the following health forms, based on their program, by the first day of attendance.

- **Kindergartners:** Health form, an Eye Exam form, and Dental Form.
- **4-year-olds (PreK) new to our program:** Health form.
- **3-year-olds (Preschool):** Health form.

If your child is unimmunized or under-immunized please contact the school office (829-7513) for information as to how to proceed in accordance with the Illinois School Code.

Descriptions of program offerings for the 2024-25 school year can be found on our website at <https://www.trinluthschool.org/early-childhood-program-offerings>

If you have questions about our application process, I would be happy to speak with you via phone: 309-834-3229 (office hours are 12:45 to 3:30 p.m. Monday through Friday) or through email: laurabusse@trinluth.org.

Laura M Busse

Laura M Busse, Early Childhood Director



Trinity Lutheran School • Bloomington, IL • 309.829.7513 • www.trinluthschool.org

Early Childhood Re-Enrollment Application 2024-25

OFFICE USE Date: ____/____/____ Amount Paid: _____ Check # ____ Cash Online

____ We are undecided about re-enrollment for the 2024-25 school year. (Please complete the student name)

____ We will not be re-enrolling for the 2024-25 school year. (Please complete the student's name)

STUDENT INFORMATION:

____ Student's Last Name ____ Student's First Name ____ Middle Initial ____ Name to use on classroom labels

Gender: _____ Birthday: ____/____/____ Child's age September 1: _____

Race: ____ American Indian ____ Asian ____ African American ____ Hispanic ____ Caucasian ____ Other

Home mailing address

____ City ____ State ____ Zip ____ Home Phone #

Parent email address

____ Is the child Baptized: _____ Baptism Date: ____/____/____
Church Affiliation

Class Offerings: Please see the descriptions on the attached page.

Multi-age - PS/Pre-K - (3's & 4's)

____ MWF ____ TTH ____ MTWF ____ MWTHF ____ M to F - 8:15 to 11:15 A.M.

____ Young Fives/Transitional Kindergarten - 5 day AM M-F 8:15-11:15 A.M.

____ 3-year-old PS - M-F full day 8:15 A.M. - 3:15 P.M.

____ 4-year-old Pre-K - M-F full day 8:15 A.M. - 3:15 P.M.

Will your PS or Pre-K child need before or after-school care?

Before-school care begins at 7:00 A.M. After-school care runs from 3:15-5:30 P.M.

This is for information only. Registration for Before/After Care will take place in August.

____ no
____ yes ____ before school ____ after school ____ both

Do you have younger children at home who will be eligible for one of our Early Childhood programs in the future? If you would like to be on our mailing list, please include the younger child(ren)'s name and birthdate here:

Name	Birth Date
------	------------

Name	Birth Date
------	------------

Name	Birth Date
------	------------

Media Consent: By enrolling at Trinity Lutheran School, you give consent for the use of photos and videos of your son or daughter. Please read and respond to the following if necessary:

As a parent/guardian, I understand that any photo/video would be used solely to illustrate educational activities or to publicize school programs. Only the first name will be used if a student's name is used. No student names will be paired with student photos without direct consent from guardians.

_____ If you have a specific reason to remove this permission, please check here, and while we cannot guarantee that photos won't be used, we will do our best to avoid using your child in school-sponsored photo/video.

Enrollment Agreement:

- I have prayerfully considered the enrollment of my child(ren) at Trinity Lutheran School.
- I accept all legal responsibility for the prompt and full payment of (a) the registration & technology fees, (b) tuition payment, and any willful and/or negligent damage to church or school property by my child(ren).
- By enrolling at Trinity Lutheran School, I acknowledge and agree with the policies outlined in the Early childhood handbook.
- I understand all enrollments are for one year and are reviewed annually.
- I realize that the administration of Trinity Lutheran School makes the final decision concerning enrollment, and I will be notified of my child's acceptance by the administration.

Signature of Father/Guardian: _____ Date: _____

Signature of Mother/Guardian: _____ Date: _____